

**Ludlow Maintenance Commission  
Architectural Control Committee  
Post Office Box 65060  
Port Ludlow, WA 98365**

~ Approved ~

Minutes of the Regularly Scheduled November 15, 2010 ACC Meeting

**Members Present:** Jeff Beres, Bill Clark, Noble Nilsen, and Vaughn Bradshaw  
(via telephone conference)

**Guests:** Tim Horton, Carol Ann Napthy

**Call to order:** The November 15, 2010 meeting of the Ludlow Maintenance Commission (LMC) Architectural Control Committee (ACC) was called to order at 3:05 p.m. by Chair Bill Clark. Members Charlie Jackson and Sharron Sherfick were not present at this meeting.

**Approvals:**

The ACC duly discussed and approved the following request:

LOT #	Submission Date	PETITIONER(S)	REQUEST
1-3-021	11/15/10	Tim Hampton	Shingles
2-3-139	10/21/10	Gerald Purdy	Tree Removal

**Old & New Business in Order of Discussion:**

1. Chair Clark introduced Carol Ann Napthy who attended meeting upon interest in becoming a member.
2. Chair Clark informed Jeff Beres that he would be a voting member for this meeting to fulfill the necessary quorum.
3. Tim Hampton, owner of lot # 1-3-021, 61 Sparrow Court, attended this day's meeting and presented his application for **replacement of a roof**. The committee examined Timberline 40 year asphalt shingle samples, in the color of Barkwood, and approved his request. An approval letter will be sent.
4. Members reviewed a **Tree Removal** request, originally submitted on September 8, 2010 by Gerald Purdy, owner of lot # 2-3-139, 14 Forrester Lane. At that time Mr. Purdy stated that he would like to remove a 15" in diameter Douglas Fir Tree that was overtaking his lawn, he also stated that he wanted to remove or limb up several smaller cedars that are less than 6" in diameter. The committee approved this request on October 4, 2010. Mr. Purdy has then wrote an apology stating that he erred when he completed the original request; he wants to limb up a number of Cedars that exceed 6" in diameter. Members Sharron Sherfick and Noble Nilssen visited the site and upon Mr. Nilsen's recommendation members agreed to approve this request. An approval letter will be sent.
5. The committee reviewed a **Master Bedroom Addition** by Rick & Barbara Dance, owners of lot # 5-0-056, 75 Warbler Lane (this application was

submitted on July 19, 2010). The committee determined that there was no action to be taken at this time as there has been no Port Ludlow Drainage District (PLDD) approved plan or a Jefferson County Building permit submitted as yet. This will remain on the Pending Case Agenda.

6. Chair Clark reviewed for new ACC members a pending request made by Michael & Jackey Nilssen, owners of lot # 2-3-199, 51 Harms Lane. Mr. & Ms. Nilssen requested to remove trees, some on their own property and some of the trees in the large grouping belong to the Kehele park area, which borders the Nilssen's property. ACC had previously requested that some brush and small trees (under six (6) inches) be removed so that a corner stake could be located. The Nilssen's accomplished the tree removal but failed to notify the ACC of this fact. Chair Clark investigated the property recently and though cleared, Mr. Clark was unable to find the missing corner stake. Since this issue is about identifying which trees are on Nilssen's property (therefore under ACC jurisdiction) and which trees are on park property (under Operations jurisdiction) Mr. Clark suggested that he contact the chair of Operations so that a joint decision can be made about tree removal, thereby eliminating the necessity to specifically identify which trees each committee could approve or disapprove. The committee agreed with this approach.

The November 1, 2010 Meeting Minutes were approved as corrected.

Respectfully submitted:  
Susan Bartkus, ACC Recording Secretary