

**Ludlow Maintenance Commission
Architectural Control Committee
Post Office Box 65060
Port Ludlow, WA 98365
~ Approved~**

Minutes of the Regularly Scheduled November 7, 2011 ACC Meeting

Members Present: Vaughn Bradshaw, Bill Clark, Carol Ann Napheys, Noble Nilsen, and Sally Orsborn

Guests: No guests were present at this meeting

Call to order: The November 7, 2011 meeting of the Ludlow Maintenance Commission (LMC) Architectural Control Committee (ACC) was called to order at 3:03 p.m. by Chair Bill Clark. Present were members and guests as listed above. Sharron Sherfick was absent from this meeting as were alternate members Charlie Jackson and Joe Murray.

Approvals:

- Approval of the October 17, 2011 Minutes are deferred until November 21, 2011
- The ACC duly discussed and approved the following requests:

LOT	DATE	PETITIONER(S)	ADDRESS	REQUEST
2-1-034	10/23/11	Dixie Hendrie	190 Montgomery Lane	Roofing

New Business

1. (1:00) Members discussed various tree issues, LMC regulations and Jefferson County regulations regarding tree removals.
2. (13:08) A **Tree Removal** request submitted on October 22, 2011 by **Jim & Leslie Ward, owners of 103 Ames Lane, lot # 1-3-007** was reviewed. The Ward's would like to remove five Cedar trees and one Douglas Fir tree, this in conjunction with a Greenbelt Committee (GBC) request for removal of some trees from the Greenbelt next to their property. Their concern is that these trees are interfering with their drain field. Members Carol Ann and Noble will conduct a site visit and report back to the committee during the November 21, 2011 meeting.
3. (17:56) A **Roofing** request submitted on October 23, 2011 by **Dixie Hendrie, owner of 190 Montgomery Lane, lot # 2-1-034**, was reviewed. Chair Clark and members gathered a quorum and agreed to approve this request at Ms. Hendrie's request for expediency. Her roof was leaking in several places and in need of immediate repair. Hope Roofing installed Pabco Premier 40 year shingles in the color of Prairie Wood on her home. A confirmation letter of approval will be sent.
4. (19:24) A **Tree Limbing View Restoration** request submitted by neighbors Bill Wilson (owner of 20 Foster Lane, lot # 2-3-057) and Eve McDougall (owner of 30 Foster Lane, lot # 2-3-058) was discussed. Both neighbors are agreeable to this, with Mr. Wilson paying for the trimming. A site visit will be conducted by Carol Ann and Noble.

Old Business

5. (31:39) A **Tree Removal** request submitted on October 2, 2011, by **Bill & Beth Singer, owners of lot # 2-3-059, 71 Jackson Lane** was reviewed. Mr. & Ms. Singer would like approval to remove "3 large cedars, hitting the roof of the house & skylights, dangerous. With wind, rain and safety to the house, would like to remove and limb up the 4th (whipping on the house). Mr. Singer requested of the ACC to let Merrily Mount to handle the situation for him. Carol Ann

reported that she went over and took pictures of the area and noticed that the trees are touching their skylights; she also noted that Jefferson County has not yet approved the trees removals. Committee members voted and agreed to approve this request. An approval letter will be sent, noting that approval is also needed from Jefferson County before any action is taken.

6. (33:00) A **Hazardous Tree Removal** request submitted on October 10, 2011 by **Mary Ellen Hart, owner of 30 Keefe Lane, lot # 2-3-070**, was reviewed. Ms. Hart stated on her application that it is a large Fir tree, too close to her house. Members Carol Ann and Noble visited the site finding that the tree had already been removed. Since provisional approval had been given during the last ACC meeting, members agreed to approve this action. An approval letter will be sent.
7. (34:33) A **Tree Removal** request submitted on October 10, by **Gary Berg, owner of 81 Schooner Lane, lot #'s 3-0-005 & 3-0-004** was reviewed. Mr. Berg stated on his request that the two and three foot in diameter Cedar and Hemlock trees he would like to remove are split and the roots are growing out of old stumps. Upon members Noble and Carol Ann site visit findings, members voted to approve this request. An approval letter will be sent.
8. (36:00) Members discussed a **Tree Removal** request submitted on September 26, 2011, by **Ken Schawel, owner of lot # 2-3-029, 701 Pioneer Drive**, Mr. Schawel stated in his request that *“Trees are too close to house and are a danger to my house during windstorms, map on back. They also block the view my neighbors had. “Map indicates that Mr. Schawel would like to remove 3 Cedars, 1 Alder, and one White Pine”*. Members Carol Ann and Charlie conducted a site visit and reported to the committee that they found the trees could be hazardous. Based on their findings the committee voted to approve these removals, with the recommendation that Mr. Schawel plant other vegetation to replace the trees. Chair Clark reported that a letter has been sent to Mr. Schawel.

The November 7, 2011 ACC meeting was adjourned at 3:55 p.m. The next ACC meeting will be held at 3:00 p.m. in the Gallery Room on November 21, 2011.

Respectfully submitted:
Susan Bartkus, ACC Recording Secretary