

**Ludlow Maintenance Commission  
Architectural Control Committee  
Post Office Box 65060  
Port Ludlow, WA 98365**

~ Approved ~

Minutes of the Regularly Scheduled February 1, 2010 ACC Meeting

**Members Present:** Vaughn Bradshaw, Bill Clark, Eve McDougall, Sharron Sherfick

**Guests:** Walter Cairns

**Call to order:**

The February 1, 2010 meeting of the Ludlow Maintenance Commission (LMC) Architectural Control Committee (ACC) was called to order at 3:10 p.m. by Chair Bill Clark. Members Vaughn Bradshaw, Eve McDougall and Sharron Sherfick were also in attendance. Attached to these minutes are the Pending Cases that were reviewed during this meeting.

**Approvals:**

The ACC duly discussed and approved the following requests:

LOT	DATE	PETITIONER(S)	ADDRESS	REQUEST	DUE DATE
2-2-028	1/25/10	Richard & Kathie Sharp	20 Camano Lane	Tree Removals	2/25/10
1-3-041	1/30/10	Herbert & Grace Lawson	24 Tye Lane	Roofing	2/30/10

**New and Old Business in order of discussion:**

1. **Richard & Kathie Sharp, owners of lot # 2-2-028, 20 Camano Lane**, submitted a request on January 25, 2010 to remove two (2) Douglas Fir Trees. Member Vaughn Bradshaw reported speaking with Mr. Sharp who had been advised by his insurance adjuster to remove the tree as it was a liability issue. Upon further discussion, all members agreed to approve the removal of these trees. An approval letter will be sent.
2. **Herbert & Grace Lawson, owners of lot # 1-3-041, 24 Tye Lane** submitted a request to have Do-It-Right Roofing replace the shingles on their home with Pabco Premier 40 year shingles in either Pewter Gray or Antique Black. After review, members unanimously agreed to approve this request. An approval letter will be sent.
3. An email submission by **Catherine Garrison, owner of lot # 2-3-206, 33 Adventure Lane** was reviewed. Ms. Garrison asked advice from the ACC due to a drainage pipe from their neighbor's property discharging onto the Garrisons lot. Upon further discussion, Port Ludlow Drainage District (PLDD) Commissioner Walter Cairns provided committee members with a brief history of why the PLDD was formed and how prior to formation drainage plans and matters were handled by Jefferson County. Mr. Cairns did advise the Garrisons that the PLDD was unable to resolve this issue for them as it involved private property runoff, onto private property. Committee

members determined that the ACC could not offer advice to the Garrisons pertaining to this matter as it was beyond the scope of the ACC's purview.

4. Committee member Eve McDougall brought with her to this day's meeting a request to build a **new deck, given to her by Greg & Joyce Trzaska, owners of lot # 2-5-053, 45 Jackson Lane.** According to their application, the Trzaska's would like to build a wood deck on the driveway side of their home. A photo of the area with dimensions of 11 ½ ft by 18 ft by 9 ½ ft high drawn onto it was submitted with the application. Committee members Bill Clark and Vaughn Bradshaw agreed to conduct a site visit.
  
5. The ACC will be meeting with the Covenants & Regulations Committee (CRC) directly after this day's meeting to discuss the proposed revisions to Regulation II, Article I, (3).

The Minutes of the January 18, 2010 meeting were approved as corrected.

The next regularly scheduled meeting of the ACC will be held Monday February 15, 2010 at 3:00 p.m. The February 1, 2010 ACC meeting adjourned at 3:25 p.m.

Respectfully submitted:  
Susan Bartkus,  
ACC Recording Secretary